

CODE OF CONDUCT OF STUDENTS

BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY, LUCKNOW-226025

Preamble

Wherefore, Babasaheb Bhimrao Ambedkar University strives to provide excellent ambience for teaching, research and learning. Inherent to this focus is the responsibility of the university to educate its students to be more responsible, towards the university and society at large. The Code and Conduct of Student outlines disciplinary policies that pertain to students and is designed to provide information to students regarding the ideals that underlie our academic mission, and the expectations that the university has from its students regarding the behavior appropriate for this university.

Whereas, by virtue of section 5 sub-section XXV of the BBAU Act read with Statute 3(5) and 31(1) of the Statutes of the University, the Vice Chancellor has been vested with all the powers relating to discipline and disciplinary action in relation to students and whereas Statute 31 sub-section (5) empowers the University to frame detailed rules of discipline and proper conduct; and now in pursuance of the same the Vice-Chancellor has approved the following rules of discipline and proper conduct among the students of the University.

Short title and Commencement

- i. These Rules shall be called "The BBAU Students' Discipline and Conduct Rules", hereafter referred to as the "Rules".
- ii. These Rules shall come into force with effect from the date of notification.

Scope of Code and Conduct of Student Discipline

The student discipline system in the University is envisaged for an educational system and is not representative of court of law. Therefore, procedural issues, including the introduction and consideration of evidence, will be handled in a manner consistent with the educational focus. Where the allegations are more serious, leading to serious consequences and the criminal and civil courts are the only options then the university may resort to such legal processes including FIR etc. If a student or a group of students are incited by staff, faculty, or other students for a possible violation of civil laws and/or University policies on campus, they may be subject to either the disciplinary process of the University and/or appropriate legal processes may be taken. It is noteworthy that in case of any FIR is registered against any student by the university then suspension of such student is implied in it. However, in case the FIR is lodged against a student by any person due to his in/off campus behavior which can significantly impact the university a formal disciplinary action may be initiated immediately.

Further, in the fitness of things it is imperative to understand that university as an educational institution is a correctional facility in itself and therefore should refrain from filing FIRs against the students and to ensure discipline it must strengthen and rely upon the disciplinary committee and Proctorial board for swift and justifiable actions.

Violations

Violation has been broadly divided into three categories based on where and which context the offense were detected namely Hostel level, Department level and University level. The various grounds attracting disciplinary proceedings are provided in the subsequent paragraph.

Composition of Disciplinary Committee

The disciplinary committee will be constituted by the Vice Chancellor for a term of two years and the composition of the committee will as follows:

1	Senior Most Dean of a School	Chairman
2	Proctor	Member
3	Dean Students' Welfare	Member
4	In charge SC/ST cell	Member
5	Chairperson (Women/ICC)	Member
6	Dean of Concerned School	Member
7	Head of Concerned Department	Member
8	Supervisor (in case of M.Phil. & Ph.D. students)	Member
9	Administrative Warden of the Concerned Hostel (in case of hostel inmate)	Member
10	Any other member(s) (to be nominated by the Vice Chancellor, if required)	Member
	Security In-Charge	Secretary

Note: 50% attendance of members is required to complete the quorum in general; however, an urgent matter may not require any quorum.

Modalities of Investigation

When information regarding alleged violation of any rule or regulation by the student is reported, the proctor shall investigate the same with the help of Proctorial board members, the proctor may also include such members from the university staff as he may deem fit or necessary for the investigation. The procedure of enquiry may be as follows:

- a) The Proctor is vested with the power to summon the student(s) in writing to appear at a specified date, time, and place in connection with an alleged violation.
- b) The disciplinary Committee is vested with the power to dispose of any violation committed by the student if the same is found to be baseless.
- c) In case Proctor finds substance in the complaint of violation committed by the students he/she will refer the matter to the disciplinary committee with his/her findings in form of charge sheet.
- d) Commensurate with the gravity of the indiscipline, disciplinary committee may recommend appropriate punishments like fine, community work, awarding F-grade, suspension, rustication or expulsion from the university.
- e) The students, who fail without a cause, to comply with such summons or letter of notice issued by the Proctor or the Chairman of disciplinary committee may be recommended for placing on disciplinary probation, temporary suspension, or barring against readmission.
- f) No punishment shall ordinarily be imposed on a student unless he/she is found guilty of the offence for which he/she has been charged by proctor or any other inquiry after following the normal procedure and providing due opportunity to the student charged for the offence to defend himself in front of disciplinary committee.
- g) In case the Vice-Chancellor or any competent authority is of the opinion that on the basis of the available material and evidence on record a prima facie case exists against a student he may order suspension of the student including withdrawal of any or all facilities available to a bona fide student

pending disciplinary committee proceedings.

Grounds of Disciplinary Proceedings

All students are responsible for conducting themselves in a manner that beholds the rights, dignity, and freedom of each member of the university.

A student found responsible for the violation of any clause outlined in this section is subject to strict disciplinary action. Proctor may initiate enquiry against student(s) suspected of violating the Code of Conduct for the University student outlined herein and/or elsewhere within the jurisdiction of the Ordinances and Regulations of the University with the help of Proctorial Board, However, if FIR is lodged by the university, suspension of the student would be done immediately effect.

Based on the gravity of misconduct and / or indiscipline the offense are categorized into two categories i.e. category I and category II.

Category I

- 1.1.1. All acts of violence and all forms of coercion such as gheraos, sit-ins or any variation of the same which disrupt the normal academic and administrative functioning of the University and or any act which incites or leads to violence and damage to university property.
- 1.1.2. Gheraos, laying siege or staging demonstrations around the residence of any member of the University or any other form of coercion, intimidation or disturbance of right to privacy of the university fraternity.
- 1.1.3. Sexual Harassment/misconduct: Sexual harassment of any kind which shall also include:
 - I. Unwelcome sexual proposition/ advancements, sexually offensive pictorial comments, unwelcome touching, patting pinching or leering of parts of the body or persistent offensive or unwelcome sexual jokes or comments.
 - II. Offensive or derogatory comments or conducts reflecting gender-bias which create intimidating environment and which represent substantial violations of the rights or opportunities of the victim(s). *Such conducts include but are not limited to:*
 - a. Conducts that violate the University's policies prohibiting sexual harassment, such as unwelcome sexual advances, requests for sexual favors, and other unwelcome verbal or written communications of a sexual nature.
 - b. The use of phone, email or any other method designed to transmit messages or materials of an explicit sexual nature that are unwanted by the recipient.
 - c. Any act of moral turpitude.
- 1.1.4. Any violation of any sort pertinent to the Indian Penal Code leading to FIR by the university then suspension of the student is done with immediate effect.

Category II

- 1.1.5. Violation of any published BBAU policies, rules, or regulations. It is the responsibility of the student to be familiar with all BBAU policies that refer to appropriate behavior on the campus or off the campus.
- 1.1.6. Ragging in any form is prohibited in the premises of BBAU campus.
- 1.1.7. Failing to comply with orders or directives of BBAU officials, University authorities, University Security Personnel, or any other law enforcement officers performing their duties.
- 1.1.8. Furnishing false or misleading information to university, staff, student, or law enforcement official acting in an official capacity.
- 1.1.9. Failure to appear and/or report to any BBAU office in conjunction with any disciplinary matter, at the time specified or to request alternative appointment.
- 1.1.10. Violation of BBAU policies causing threat to academic integrity.

- 1.1.11. Forgery, alteration, destruction, misuse, and unauthorized possession of official BBAU documents, including University identification cards or records without authorization. Violations include, but are not limited to, forgery of applications for financial aid, admission, course changes or course credit, copying, misuse or alteration of parking permits, alteration or misuse of transcripts, and student identification cards etc.
- 1.1.12. Abuse of the University disciplinary system, including but not limited to
 - a) Knowing falsification or misrepresentation of information presented to any university authority.
 - b) Interference with university functioning through coercion, intimidation, threats, or bribery.
 - c) Failure to promptly obey any mandate of any BBAU authority.
 - d) Lodging of a complaint with prior knowledge based on unfounded facts.
 - e) Influencing or attempting to influence another person to commit or abuse the Code and Conduct of Students.
- 1.1.13. Damage, defacement, or destruction of University property or property of the members of university fraternity.
- 1.1.14. Attempted or actual theft or possession of University property of the university fraternity.
- 1.1.15. Possession, duplication, or use of keys to any BBAU premises without authorization; entry or use of University premises without permission.
- 1.1.16. Violation of the BBAU Code of Computing Practices, including but not limited to, the misuse of BBAU computers or computer network.
- 1.1.17. Violation and/or sabotage of safety systems, including but not limited to, the below listed behaviors as well as any other behavior prohibited by the University rules/regulations.
 - a. Unauthorized use, abuse, or interference with fire protection equipment or other safety equipment's which could result in death, injury, or substantial damage to university property.
 - b. Intentional setting off of false fire alarms.
 - c. Bomb threats or similar threats involving dangerous explosive devices or substances.
 - d. Behavior which leads to significant hazard (fire/water/air etc.).
- 1.1.18. Conducts that endanger the health or safety of members of the BBAU community or other persons.
- 1.1.19. In campus, violation of Government rules/guidelines pertaining to traffic rules, all inclusive of two, three and four wheelers, that jeopardizes orderly traffic and safe journey on the road.
- 1.1.20. Disorderly conducts including, but not limited to, verbal abuses or inappropriate behaviors or any other activities or behavior prohibited by the University authority.
- 1.1.21. Instigation of a disturbance to others in BBAU by using non-permissible level of noise.
- 1.1.22. Discriminations against any member of the BBAU community, or a visitor, through biased or prejudiced behaviors related to the person's race, color, nationality, sex, religion, disability, age or sexual orientation.
- 1.1.23. Failing to discourage/prevent illegal activity or violation of the Code and Conduct of Student by active/passive participation during the activity
- 1.1.24. Physical abuse, including, but not limited to, inflicting or threatening bodily harm upon any person, or acting in a manner which creates a risk of bodily harm to any person.
- 1.1.25. Harassment, abuse, coercion, or threats by means other than the use of physical force. These include, but are not limited to, any behavior prohibited by the law.
- 1.1.26. Gambling for money or other items of value on BBAU premises; including but not limited to, playing cards or other games of chance or skill for money or other items of value.
- 1.1.27. Use or possession of a controlled substance, narcotic or drug paraphernalia, including but not limited to, any actions or activities deemed prohibited by the University authority /Government of India.
- 1.1.28. Sale, manufacture, or intent to manufacture a controlled substance, narcotic or drug paraphernalia, including but not limited to, any actions or activities prohibited by the University authority/

Government of India.

- 1.1.29. Possession or use of any dangerous/ prohibited weapons/chemicals without proper authorization by competent BBAU official.
- 1.1.30. Possession or use of any explosive device or material, including but not limited to, firecrackers, cherry bombs, bottle rockets, and dynamite without proper authorization by authorized BBAU official.
- 1.1.31. Interfering with the rights or safety of one's roommate(s) and/or other students or creating a hostile environment within the hostels.
- 1.1.32. Using barbecue grills or gas grills in any residence hostel facility. Items such as toasters, toaster ovens, hot plates, electric skillets or appliances with an open heating element are prohibited in hostel rooms.
- 1.1.33. Alterations, additions, and/or unauthorized use of furnishings and fixtures within university premises.
- 1.1.34. Playing of sports or activities that present a risk of injury to other persons or properties within hostels.
- 1.1.35. University premises are prohibited for use of liquor/narcotics or other prohibited items.
- 1.1.36. Permitting non-resident hostel students to utilize equipment or services intended for the exclusive use of hostel students.
- 1.1.37. BBAU Hostel facilities are not open to unauthorized residents. Hostels are special purpose buildings and are not open to the general public.
- 1.1.38. All guests visiting hostels after due approval of wardens must be escorted by their hosts at all times in the hostel.
- 1.1.39. The host is responsible for familiarizing the guest with pertinent BBAU rules and regulations and is responsible for the conduct of the guest(s).
- 1.1.40. Any other act which may be considered by the competent authority as an act of violation of discipline and conduct.

Punishment

The competent authority on the recommendation of Discipline committee may impose any of the following punishments on any student found guilty of any of the acts of indiscipline or misconduct mentioned in Category-I or Category-II above.

Category I

- 1) Cancellation of admission or withdrawal of degree or denial of registration for a specified period.
- 2) Rustication upto four semester period and/or declaring any part or the entire BBAU Campus out of bounds.
- 3) Expulsion

Category II

- 1) Admonition/Reprimand
- 2) Fine upto Rs. 20,000/-
- 3) Recovery of any kind, such as scholarship/fellowship, any dues, cost of damages, etc.
- 4) Withdrawal of any or all facilities available to a student as per, BBAU Rules (such as Scholarship/Fellowship, hostel etc)
- 5) Denial of any or all academic processes.
- 6) Declaring hostels, premises, building or the entire BBAU Campus out of bounds to any students.
- 7) Rustication upto two semesters.

Notwithstanding any punishment mentioned in these rules, the Chairman, Disciplinary committee may

keeping in view the gravity/nature of misconduct/act of indiscipline, the manner and the circumstances in which the misconduct/indiscipline has been committed may award a punishment in excess of or less than or other than what has been mentioned thereon for reasons to be recorded.

Interpretation and Appeal

Interpretations of provisions within the Code of Conduct for Students in case of any doubt may be solicited from the Proctor. However, in case any dispute arises with regard to the construal of any of these Rules and/or if the aggrieved wants to prefer an appeal against the decision(s) of Disciplinary committee, the matter shall be referred to the Vice-Chancellor for adjudication. Further, if still aggrieved he may prefer an appeal under section 32 sub section (2) and section 33 of the BBAU Act to the BOM.

Roshi